



Policy Title: Preclinical Contact Hours

Accountable Dean(s) or Director(s):

Associate Dean for Medical Education & Academic Affairs
Assistant Dean for Basic Science Education

Reviewed By:

Phase I & Phase II Subcommittees

Approval Body:

Curriculum Committee (CC)

RELEVANT LCME STANDARD:

8.8 Monitoring Student Time

POLICY STATEMENT:

The LCME states: The medical school faculty committee responsible for the medical curriculum and the program's administration and leadership ensure the development and implementation of effective policies and procedures regarding the amount of time medical students spend in required activities, including the total number of hours medical students are required to spend in clinical and educational activities throughout the curriculum.

PRE-CLINICAL POLICY:

The number of contact hours in the pre-clinical curriculum cannot exceed 24 hours per week*.

*Note: If the emergency preparedness policy is enacted, contact hours may be increased to a maximum of 30 hours per week.

DEFINITIONS:

For purposes of this policy, the following definitions apply:

- Contact Hour: A contact hour represents one hour of scheduled instruction or formal assessment given to students. This includes online or other independent study activities that are used in place of scheduled in-class instruction.
- Preparation Time: The amount of time spent preparing for class or required activities. Preparation time is not included in contact hours.

LAST REVIEW DATE/APPROVAL:

Phase I & Phase II Subcommittees: 01/10/23

Curriculum Committee: 01/11/23

REVIEW CYCLE:

Every 3 years